

**Actions arising from OSC**

<b>Meeting Date and Agenda Item No</b>	<b>Report Title and Action</b>	<b>Responsible Officer/Member</b>	<b>Status Completed (date) or Pending</b>
<b>4 June 2013</b>			
<b>Item 8.3</b>	<b><i>Use of RIPA</i></b> Report outcome of independent inspection on use of RIPA powers to OSC	David Galpin (Legal)	Completed– Reported to OSC on 5 November 2013”
<b>Item 8.4</b>	<b><i>OSC Work programme</i></b> Clerk to canvass member availability for development session	Angus Taylor (DS) Daisy Beserve (CSE)	Completed – Development Session, July 2013
<b>2 July 2013</b>			
<b>Item 6.1</b>	<b><i>Removing Barriers to Youth Employment</i></b> SH Corporate Strategy, & Equality (SHCSE) to amend the draft report before submission to Cabinet	Louise Russell/ Daisy Beserve/Vicky Allen (CSE)	Completed 31 July 2013 (submitted to Cabinet)
<b>Item 6.2</b>	<b><i>Improving Post 16 Educational Attainment</i></b> SHCSE to amend the draft report before submission to Cabinet	Louise Russell/ Daisy Beserve/Vicky Allen (CSE)	Completed 31 July 2013 (submitted to Cabinet)
<b>Item 6.3</b>	<b><i>Mental Health &amp; Housing Challenge Session Report</i></b> SHCSE to amend the draft report before submission to Cabinet	Louise Russell/ Daisy Beserve/Vicky Allen (CSE)	Completed 31 July 2013 (submitted to Cabinet)

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<b>Item 6.4</b>	<b><i>Strategic Performance Corporate Revenue &amp; Capital Budget Monitoring 2012/13– Draft Outturn</i></b> Numerical data on JSA claimant Rate and proportion in child poverty / poverty indicators to be circ to OSC members	Louise Russell (CSE)	Status TBD
	Explanation of variance in communications budget (2012-13) to be circulated to OSC in writing	Louise Russell (CSE)	Completed - email 12 July (CDR)
	Cllr A Choudhury to provide a timescale and action plan on the development and implementation of Mayors Employment Enterprise Board	Cllr A Choudhury / Andy Scott (D&R) / Daniel Fordham	Pursued with D&R, January 2014- response awaited
<b>Item 6.5</b>	<b><i>OSC Work programme</i></b> Finalise work programme and present to OSC meeting on 23 July 2013	Daisy Beserve (CSE)	Completed 23 July 2013 (OSC meeting)
<b>23 July 2013</b>			
<b>Item 3</b>	<b><i>Matters Arising</i></b> Mayor Rahman to be invited to attend September Scrutiny Spotlight	Angus Taylor (DS)	Completed 10 September 2013 (OSC meeting)
	Information pertaining to Communications budget (2/7 OSC) to be circ to Cllr Snowdon	Chris Holme (Res) / Angus Taylor (DS)	Completed – email 29 July (AT)

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<b>Item 6.1</b>	<p><b>Call-in Mayors Decision 034 “Community Chest and Events Fund 2012-14”</b> Call-in referral to Mayor</p> <p>Written details of organisations qualifying for grant under clause “projects worth supporting in view of the perceived community benefits”</p>	<p>Alan Ingram/ Angus Taylor (DS)</p> <p>Dave Clark (D&amp;R)/ Martin Ebbs (D&amp;R)/ Alan Ingram (DS)</p>	<p>Completed 29 July (AT)</p> <p>Completed – emailed to Cllr Saunders 29 July (AT)</p>
<b>Item 7.1</b>	<p><b>Cumulative Impact Policy –Brick Lane</b> Advice/comments of OSC on the policy be presented at Cabinet on 31 July 2013</p>	<p>Cllr Uz-Zaman/ Alan Ingram (DS)</p>	<p>Completed 31 July 2013</p>
<b>Item 7.2</b>	<p><b>OSC Work Programme</b> Approved and continually updated</p>	<p>Mark Cairns (CSE)/ Angus Taylor(DS)</p>	<p>Ongoing – copy of workprogramme held by Dem Svs</p>
<b>10 September 2013</b>			
<b>Item 3</b>	<p><b>Matters Arising</b> Mayor Rahman to be invited to attend October Scrutiny Spotlight</p> <p>Information on Mayor’s diary commitments on future OSC dates to be requested</p>	<p>Angus Taylor (DS)</p> <p>Cllr Uz-Zaman / Angus Taylor (DS)</p>	<p>Completed</p> <p>Completed – written request made</p>

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<b>Items 5. and 8.1</b>	<p><b><i>Community Safety Spotlight / Community Safety Partnership Plan 2013-16</i></b>  Information on funding of Police Officers in the Borough (MP &amp; Council)</p> <p>Ref “Dealer a Day” initiative – performance breakdown of arrests, convictions and re-offending requested</p> <p>Sky Line planning application – written answer to be provided</p> <p>Advice/comments of OSC on Community Safety Plan to be presented to Mayor at Cabinet on 11 September 2013</p>	<p>Andy Bamber (SHSC)</p> <p>Andy Bamber (SHSC)</p> <p>Andy Bamber (SHSC)</p> <p>Cllr Uz-Zaman / Angus Taylor (DS)</p>	<p>Status TBD</p> <p>Status TBD</p> <p>Status TBD</p> <p>Completed 11 September 2013</p>
<b>Item 8.2</b>	<p><b><i>Licensing Policy Review</i></b>  Advice/comments of OSC on the Statement of Licensing Policy and ‘No Casino’ resolution to be presented to Mayor at Cabinet on 11 September 2013</p>	<p>Cllr Uz-Zaman / Angus Taylor (DS)</p>	<p>Completed 11 September 2013</p>
<b>Item 8.3</b>	<p><b><i>Strategic Performance, Corporate Revenue &amp; Capital Budget Monitoring Quarter 1 2013/14</i></b>  Breakdown of all Council sale of assets, and capital receipts accruing to be to be provided for reporting period and</p>	<p>Paul Thorogood (Resources)</p>	<p>Completed – emailed 14 October (AT)</p>

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	Same breakdown to be reported in future quarterly reports	Paul Thorogood (Resources)	Completed / ongoing
<b>Item 11</b>	<b>AOB</b> Chair requested microphones fit for purpose to be provided for the meeting	Jean Waterson (FM.)	Completed (provided at subsequent OSCs)
<b>1 October 2013</b>			
<b>Item 1</b>	<b>Apologies</b> Non delivery of refreshment	Angus Taylor (DS)	Completed – FM apologies circulated 7 October (AT)
<b>Item 3</b>	<b>Matters Arising</b> Mayor Rahman to be invited to attend November Scrutiny Spotlight  Mayor’s diary sheets on future OSC dates to be requested	Angus Taylor (DS)  Cllr Uz-Zaman / Angus Taylor (DS)	Completed 5 November 2013  Completed – requested in writing
<b>Item 5</b>	<b>Education, Social Care and Wellbeing Spotlight</b>  H&WB agenda to be supplied to Chair of HSP  Details of what consideration Mayor has given to using assets for early years	CSE - Health  Cllr Asad / Robert McCulloch-Graham	Completed – Cllr Saunders added to H&WBB distrib.  Status TBD

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	provision rather than sale to generate income  Powerpoint on Early years provision to be circulated to OSC members	(CDESCW) - Sarah Steer  Ann Canning (ESCWB) / Angus Taylor (DS)	Completed – email 9 October (AT)
<b>Item 8.1</b>	<b><i>Electoral Matters – Update</i></b> Local protocol language to be reviewed  Further comprehensive report req, on arrangements to ensure the integrity of electoral registration and the 2014 elections	John Williams (DS)  Louise Stamp / John Williams (DS)	Completed – draft protocol revised and presented to Jan 2014 meeting  Completed - Electoral Registration and 2014 Election Arrangements report presented at OSC January 2014
<b>Item 10</b>	<b><i>Pre-Decision Scrutiny of Cabinet Papers</i></b> CIL – Revised draft charging schedule. Briefing note req to all OSC ref the nature of CIL and the anticipated reduction of S106 funds	Owen Whalley (Planning & Bld Ctrl)	Completed – email 16 October (AT)
<b>Item 11</b>	<b><i>AOB</i></b> Referrals from Council: 1. Watts Grove – item added to OSC workprogramme for 5 <sup>th</sup> November meeting  2. Mayors Car – Item added to OSC workprogramme for 5 <sup>th</sup> November meeting	Angus Taylor (DS)  Angus Taylor (DS)	Completed - initial consideration at 5 November OSC  Completed - initial consideration deferred by Chair to 3 December OSC

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	Fairness Commission – OSC consideration deferred to after Mayor’s decision on Commission’s recommendations	Louise Russell (CSE) - Sarah Barr	Cabinet report to be prepared for a date TBD
<b>5 November 2013</b>			
<b>Item 3</b>	<p><b><i>Matters Arising</i></b> Mayor Rahman to be invited to attend December Scrutiny Spotlight</p> <p>FOI request for Mayor’s diary sheets on future OSC dates</p>	<p>Angus Taylor</p> <p>Cllr Uz-Zaman / Angus Taylor (DS)</p>	<p>Completed 3 December 2013</p> <p>Response to FOI finalised.</p>
<b>Item 5.1</b>	<p><b><i>Call-In Community Chest and Events Fund Round 3</i></b> Call-in referral to Mayor</p> <p>Maps indicating location of successful funding applications to be provided to OSC</p> <p>Officer advice/recommendations where Mayoral decision to award grant opposed advice to be provided to OSC. Also Mayor to provide rationale in such cases</p> <p>Report to OSC on overall impact of the Community Chest and Community Events Grants programme including related criteria and monitoring mechanisms</p>	<p>Angus Taylor (DS)</p> <p>Dave Clark (D&amp;R)</p> <p>Dave Clark (D&amp;R)</p> <p>Dave Clark (D&amp;R)</p>	<p>Completed 12 November 2013</p> <p>Request submitted</p> <p>Status TBD</p> <p>Status TBD</p>

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<b>Item 6</b>	<p><b><i>Scrutiny Spotlight Development &amp; Renewal</i></b></p> <p>Scrutiny Lead site visit to call centre to be facilitated</p> <p>Further report to OSC requested on the TV adverts promoting the DH programme and related issues raised by OSC</p>	<p>Rabina Khan / Jackie Odunoye (D&amp;R)</p> <p>Jackie Odunoye/ Alison Thomas (D&amp;R)</p>	<p>Status TBD</p> <p>Initial response from J Odunoye (D&amp;R) to Chair 19 November 2013. Further response awaited</p>
<b>Item 8.1</b>	<p><b><i>Reference from Council: Watts Grove Depot Project (unrestricted)</i></b></p> <p>Briefing Note to be circulated to all OSC members clarifying the rationale for the 35 lease element of the proposal and right to buy implications</p> <p>Ward Members and Cabinet Member Cllr Rabina Khan to undertake ward visit at Bromley by Bow to convey to constituents the rationale for scrapping the Watts Grove Depot scheme</p>	<p>Ann Sutcliffe (D&amp;R)</p> <p>Cllr Rabina Khan</p>	<p>3 December OSC – oral response given in Officer introduction</p> <p>Completed by Cllr Rabina Khan – November 2013</p>
<b>Item 8.2</b>	<p><b><i>Covert investigation under RIPA</i></b></p> <p>Information on MP RIPA activity to requested</p>	<p>David Galpin (Legal)</p>	<p>Status TBD</p>



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<b>Item 8.3</b>	<b><i>Complaints and Information Governance Annual Report</i></b> Statistical significance of stage 1 complaints on bulk waste collection to be re-examined	David Galpin (Legal) / Ruth Dowden	Response to be provided by Complaints & Info Mgr
<b>Item 9</b>	<b><i>Verbal Updates from Scrutiny Leads</i></b> Cllr Eaton to provide Chair with outline of proposed OSC budget scrutiny process	Cllr Eaton/Fran Jones (CSE)	Completed - incorporated into budget presentation at 3 December OSC
<b>Item 11</b>	<b><i>AOB – Executive Mayor’s Car</i></b> Matter to be deferred to December or January OSC meeting	Angus Taylor (DS)	Initial consideration at 3 December OSC. Item deferred to OSC meeting 20 January 2014
<b>Item 15.1</b>	<b><i>Reference from Council: Watts Grove Depot Project (Exempt)</i></b> Further consideration deferred to December OSC meeting  Unrestricted/exempt content of report to be reviewed and transparency for December OSC  Arrangements to access papers in advance December OSC to be agreed by Legal Svs/ Chair  Additional information requested	Ann Sutcliffe (D&R) / Angus Taylor (DS)  David Galpin (Legal)  Cllr Uz-Zaman / David Galpin (Legal)  Dem Svs to advise	Completed – consideration at 3 December OSC  Completed – 3 December OSC  Completed – 3 December OSC  OSC has seen all the information that could be provided.

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<b>3 December 2013</b>			
<b>Item 1</b>	<b>Apologies</b> Cabinet Members to be requested to diarise all future OSC's as a formal invitation form OSC to attend	Cllr Uz-Zaman / Angus Taylor (DS)	Status – on going Pending
<b>Item 3</b>	<b>Matters Arising</b> Mayor Rahman to be invited to attend January Scrutiny Spotlight  Response to FOI request for Mayor's diary sheets on future OSC dates to be pursued	Angus Taylor  Cllr Uz-Zaman / Angus Taylor (DS)	Completed  Response completed.
<b>Item 7.1</b>	<b>Reference from Council: Watts Grove Depot Project (unrestricted)</b> OSC Chair to prepare a draft to Council for agreement by OSC including recommendations	Cllr Uz-Zaman / Angus Taylor (DS) / Mark Cairns (CSE)	Completed – item on January OSC agenda
<b>Item 7.2</b>	<b>Reference from Council: Executive Mayor's Car</b> Original options appraisal to be circulated to OSC members  Confirmation of whether Mayor' car is fitted with tracking tech and if so information to be provided to OSC	Paul Thorogood / Chris Holme (Resources)  Paul Thorogood / Chris Holme (Resources)	Info tabled at OSC meeting 7 January 2014  Info provided January 2014 – the car is not fitted with a tracking device

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	<p>Diary sheets of Mayoral driver to be provided OSC</p> <p>Details of Mayors past diary commitments to be provided</p> <p>Copy of any policy documents giving details of authorised usage of Mayors Car</p>	<p>Paul Thorogood / Chris Holme (Resources)</p> <p>Cllr Uz-Zaman / (DS)</p> <p>Paul Thorogood / Chris Holme</p>	<p>Pursued with CD Resources January 2014 – response awaited</p> <p>Pursued with Dem Svs January 2014 – matter referred back to OSC Chair.</p> <p>“Policy for Driving at Work “ tabled at OSC 7 January 2014</p>
<b>Item 7.3</b>	<p><b>Budget Update</b> Budget report to January OSC to include a table of savings and identify those not met</p>	Chris Holme (resources)	Status TBD
<b>Item 10</b>	<p><b>AOB</b> Electoral Registration and Arrangements: Report requested at October OSC – to be placed on January OSC agenda</p> <p>Deferred and Outstanding Matters Report To be included as standing item in future agenda</p>	<p>John Williams / Angus Taylor (DS)</p> <p>Angus Taylor (DS)</p>	<p>Completed - Agenda item on January OSC agenda</p> <p>Officer comments being sought on action status – to be submitted Feb OSC</p>
<b>7<sup>th</sup> January 2014</b>			
<b>Item 3</b>	<p><b>Matters Arising</b> Mayor Rahman to be invited to attend February Scrutiny Spotlight</p>	John Williams/ Matthew Mannion	Completed letter sent January (DS)



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<b>Item 6</b>	<p><b>Scrutiny Spotlight - Mayor's Priorities</b></p> <p>Cllr Snowdon requested further information from HoS Legal Svs than given at the meeting regarding requirement of attendance by the Mayor and Cabinet members at O&amp;S when requested by the Committee.</p>	David Galpin (Legal)	Pending
<b>Item 7.1</b>	<p><b>Mayor's Car</b></p> <p>The report be deferred to the next OSC meeting on 20<sup>th</sup> January 2014</p> <p>Clarification from Legal officers on the provision in the Council's Constitution for enforcing attendance by the Mayor and Cabinet members at O&amp;S when requested by the committee</p>	<p>Chris Holme (Resources) / Louise Fleming (DS)</p> <p>David Galpin (Legal) / Graham White</p>	<p>Completed - Item added to OSC agenda 20 January 2014</p> <p>Pending</p>
<b>Item 7.2</b>	<p><b>Watts Grove</b></p> <p>A report be included in the agenda for the next OSC meeting on 20<sup>th</sup> January 2014, including those comments made by OSC.</p> <p>Legal advice be sought on whether a draft report could also be included in the agenda papers for the next meeting of the Council on 22<sup>nd</sup> January 2014</p>	Cllr Uz-Zaman / David Galpin (Legal) / Mark Cairns (CSE)	<p>Item added to OSC agenda 20 January 2014</p> <p>The draft report to OSC on 20 January has been reported up to the Council meeting on 22 January. Any changes coming out of the 20 January meeting will also be reported up.</p>

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<b>20th January 2014</b>			
<b>Item 5.1</b>	<p><b>Mayor's Car</b> Attempts will continue to secure information to determine nature and frequency of events attended by the Executive Mayor/ Executive's Mayor's Car.</p> <p>Chair of OSC has agreed to prepare a report back to Council. He will circulate this to OSC Members outside of the meeting and it will come back to OSC in March for approval before submission to March Council.</p>	<p>Chris Holme (Resources)/Graham White (Legal Services)</p> <p>Cllr Uz-Zaman / Mark Cairns (CSE)</p>	<p>Pending</p> <p>Pending – report to March Council</p>
<b>Item 5.2</b>	<p><b>Watts Grove</b></p> <p>Report to be presented to Council on 22 January 2014</p>	Matthew Mannion (DS)	Completed – report presented to Council 22 January 2014
<b>Item 5.3</b>	<p><b>Budget</b></p> <p>OSC's deliberations to be submitted to the Mayor for consideration by Noon on Monday 27 January</p> <p>Third Party Payments – Chris Holme agreed to provide a breakdown of the third party payments that set out why they had</p>	<p>Matthew Mannion (DS)</p> <p>Chris Holme (Res)</p>	<p>Completed</p> <p>Pending</p>

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	<p>increased (for example – showing those relating to public health budgets)</p> <p>Personalised Homecare services – Kate Bingham to provide members with more detail on the current situation in relation to progress on personalised home care and the number of directly employed staff.</p> <p>Asset Management – The Chair requested full details on funds raised from recent asset sales and on what the funds had been allocated to.</p> <p>Free school meals – the Committee requested the following information:</p> <ul style="list-style-type: none"> <li>• The number of children (years: reception to year 2) currently receiving free school meals (and how many were Statutory recipients)</li> <li>• The number of pupils (years: 3 and upwards) currently receiving Statutory Free School Meals.</li> <li>• The additional number of pupils (years 3 and upwards) who would receive the meals if lunches were made free for all primary age children.</li> <li>• The core cost of providing free school meals at present (total and per child), and the cost of providing free school</li> </ul>	<p>Kate Bingham (ESCW)</p> <p>Ann Sutcliffe (D&amp;R)</p> <p>Kate Bingham (ESCW)</p>	<p>Pending</p> <p>Pending</p> <p>Pending</p>

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	<p>meals to all primary age children (total and per child).</p> <ul style="list-style-type: none"> <li>The existing administrative cost/impact and the likely increase (if any) in the administrative burden, to the council and schools, should the scheme be extended to all primary school pupils.</li> </ul> <p>University Grants - The Committee asked for officers to ensure that University Grants were awarded/paid by 10 February or held over until June/July 2014.</p> <p>The Committee also asked for details on drop-out rates for those with awards against similar previous cohorts and also for details on how the grants were paid (one-off, split payment etc).</p> <p>Pre-election guidance – officers were asked to confirm that the pre-election guidance had been circulated to all officers.</p> <p>Officers to provide commentary on the Council’s use of reserves, monitoring of existing savings requirements and how they were planning to deal with managing the significant savings that would be required in the next few years.</p>	<p>Kate Bingham (ESCW)</p> <p>Kate Bingham (ESCW)</p> <p>John S Williams (DS)</p> <p>Chris Holme (Res)</p>	<p>Pending</p> <p>Pending</p> <p>Pending</p> <p>Pending</p>



